

Special Meeting  
Friday, June 18, 2010  
8:30am  
Chowan County Public Safety Center  
305 West Freemason Street  
Edenton, NC

MINUTES

The Chowan County Board of Commissioners held a special meeting on Friday, June 18, 2010 at 8:30am at the 2nd floor meeting room of the Chowan County Public Safety Center, 305 West Freemason Street, Edenton, NC.

Present, Chairman Eddy Goodwin, Vice Chairman Emmett Winborne, Commissioner Louis Belfield, Commissioner Kenny Goodwin, Commissioner Ralph Cole, Commissioner Alligood, and Commissioner Keith Nixon. Staff present: Human Resources Carrie Byrum, and Clerk to the Board Susanne Stallings.

Chairman Eddy Goodwin called the meeting to order

Commissioner Belfield moved that the Board go into an Executive Session. Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

**Executive Session**

The Board discussed and reviewed the qualifications and references of the candidates interviewed for the Interim Manager position.

Commissioner Alligood moved that the Board close the Executive Session; Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

**Interim Manager**

Commissioner Alligood moved that the Board request the Human Resources Officer and Chairman to contact Mr. Parker and negotiate terms of offer for employment and bring back to the full Board for a vote.

Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

Commissioner Kenny Goodwin left the meeting.

Commissioner Nixon moved that the Board go into executive session to discuss personnel matters.

Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (6-0).

**Executive Session**

The Board of Commissioners reviewed two employment actions for the Inspections/Planning Department.

(the minutes of the executive session are sealed)

Commissioner Alligood moved that the Board close the Executive Session; Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (6-0).

Commissioner Nixon moved that the Board approve the personnel reclassification and to negotiate with Gates County the shared planner until the position can be filled in the FY10-11 budget. (both items were approved in the FY 10-11 budget)

Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (6-0).

### **Office Consolidation**

Commissioner Nixon stated that the Board previously approved moving staff that were little or no costs. He stated he would like to see Admin and Finance move. He stated that the Board has allocated \$60,000 for moving. He stated that the Planning/Enterprise Committee has recommended that \$26,000 be allocated to use for phones and wiring. He stated the Committee recommendation comes in the form of a motion.

Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (6-0).

Commissioner Cole moved that the Admin and Finance offices be moved over to the Public Safety Center by July 30, 2010.

Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (6-0).

Commissioner Nixon stated that the Chamber has decided to not use the Jailers house because they requested a longer term on a lease. He stated that he has requested that maintenance get quotes on the painting of the offices to fix up the building. He also noted that the sub-committee has requested that the lawn care services be bid out to see if contracting it could reduce costs for the County.

Being no further business, the meeting was adjourned.

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Edward C. Goodwin, Chairman

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L. Susanne Stallings, Clerk